

Scheduling Guidelines

The
Nelson-Atkins
Museum
of Art

For School Tours and Studio Workshops

4525 Oak Street | Kansas City, MO 64111

TOUR PHONE: 816.751.1238

WORKSHOP PHONE: 816.751.1303

Tour and Workshop Requests

- Please check testing dates, holidays and bus availability before requesting dates for a workshop or tour.
- Requests must be received a minimum of three weeks before your workshop or tour.
- You will receive written confirmation when your Museum visit has been scheduled.
- *Please review your confirmation as soon as it arrives.*

School Tours

Tours must be requested three weeks in advance using the Request Card or online at nelson-atkins.org/edu/SchoolTours.

Days	Tuesday, Wednesday, Thursday and Friday
Times	Tour times must be pre-arranged.
Cost	FREE
Chaperones	One adult for every 10 students.
Group Size	Please check the website for individual tour listings and group size specifications.

Studio Workshops

Workshops must be requested three weeks in advance using the Request Card or online at nelson-atkins.org/edu/StudioWorkshops.

Days	Tuesday, Wednesday, Thursday and Friday
Times	10–11:30 a.m. or 12:30–2 p.m.
Cost	\$6.50 per student
Chaperones	One adult for every 10 students.
Group Size	15 students minimum, 110 students maximum. Groups with fewer than 15 students may book a workshop only if the Museum receives payment for the 15 students required. Checks, purchase orders and institutional credit or debit cards are accepted. Please bring payment on the day of your workshop.

Teacher-led Tours

Our docents are skilled at engaging students through interactive questioning strategies and we encourage you to schedule a docent-led tour. If you elect to do a teacher-led tour, your tour must be scheduled three weeks in advance using the Request Card or online at nelson-atkins.org/edu/SchoolTours.

Days	Wednesday, Thursday and Friday
Times	10 a.m.–2 p.m.
Chaperones	One adult for every 10 students.

- Teacher-led tours must be scheduled.
- Students are NOT allowed to tour independently. Groups without sufficient adult supervision will not be admitted.
- If the Museum has reached the maximum attendance and your group has not been scheduled, your group may not be admitted.